

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY
AUGUST 3, 2026

Presiding Officer: Pamela Poe, President

Board Members present: Ann Carruthers, Kate Ziady, Roger Whaley, Brett Loyd, Katie Nacrelli

Board Members absent: Steve Burks

Staff Members present: Melissa Foster, Aaron Williams, Jeremy Armstrong, Emma Hayes, Erin McCorkle, Emma Rice, Sandra Fortner, Ashley Martin, Melinda Borie, Rebecca Moody

CALL TO ORDER

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 5:31 pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes of July 6*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for September 14*

Mr. Whaley moved: That the consent agenda be approved.
Seconded by: Ms. Carruthers

Discussion: Pamela Poe shared the full Chase packet she requested from the Executive Director after the last meeting for her review. She wanted other Board members to see the amount of work that goes into these monthly payments to assure every expense is tracked and verified by the Bookkeeper, Danna Bush and the Executive Director. The Executive Director shared that this is in alignment with the SBOA requirements and is a part of the auditing process.

Motion: approved unanimously

PUBLIC INPUT

Lane Stumler stated that the pantry committee has been successful and commended the Board members of that committee for participating.

PERSONNEL REPORT

Sandra Fortner reported that interns Olivia Eblesisor, Max Eberle, Emma Haley, and Morgan Ray are finishing their internships and returning to school this month. Allison Kilberg will be resigning after 5.5 years of service on August 30, 2026; she is open to future contract work as needed for Special Collections and archival storage. Rebecca Moody began work as the new Social Services Leader on July 27, 2026. Emma Hayes has also come onboard as Melissa Foster's Administrative Assistant on June 29, 2026.

DIRECTOR'S REPORT

Melissa Foster reported that the MakerSpace is now operating under Holley Nickell from the Galena branch. They are actively working to write safety documentation and prepare machine-operating process for the public, as well as developing class materials. At the next meeting, we hope to have the price sheet for MakerSpace consumables for approval by the Board for cost recovery fees. We are planning for a ribbon cutting in September.

The survey of the property lines between the Library and Christ Tabernacle Church has been completed. The survey verifies that the church has indeed had their construction fence on our property line throughout construction, but will need to adhere to the agreement signed with the Library Board in 2018 for any permanent paving and structures.

Foster reported on various programs and construction projects. The last day of Summer Lunch was a success, with around 70 meals served that day, despite a lack of parking access caused by road repaving. The next Friends of the Library book sale will be August 8, 2026. Congratulations and appreciation to the Friends for their amazing fundraising efforts on the Library's behalf, with the last Book Sale raising over \$4000. The Old Indiana Room construction project has begun; it will function as a staff prep area with ability to transition into a community space. The small framed area in the front of the area will be a small meeting room to help alleviate the large rooms being booked for small group meetings, allowing more availability for large community group or library programming needs. The back of the old Indiana Room area will be a much-needed large storage closet for Adult Services and Outreach. The old staff restrooms remodeling will begin after the old Indiana Room construction is complete. Foster and Williams have been in communication with the County in regards to the Edwardsville School Project and have a walk-through with the architect Tuesday, August 4 at 3:00 pm. The project is still in the beginning stages. The project received the Ready Grant several years ago with the Library named as a part of the project with the Board's approval.

The Administration Department is very close to having the accounting recovery project complete from the October 2025 cyber incident complete. Ms. Foster gave continued appreciation to Erin McCorkle and Danna Bush for their extensive work in the recovery process.

FOUNDATION REPORT

Mr. Whaley reported that the Foundation has had a successful year. The Foundation as a group has not determined a specific amount to allocate to the Library yet, but that amount will be determined at next month's meeting.

COMMITTEE REPORTS

Pantry Committee Report:

Ms. Carruthers brought forth the recommendations suggested by the pantry committee, which are that the pantry should continue to operate indefinitely by appointment, increase volunteers, strengthen community partnerships, increase agency involvement, and strengthen communication with the community.

Ms. Carruthers moved: to keep the food pantry open with the recommendations stated.
Seconded by: Ms. Ziady

Following discussion regarding staffing concerns brought forth by Mr. Loyd, Ms. Carruthers withdrew her first motion. Ms. Ziady withdrew her second. Ms. Nacrelli requested that no specific numbers be included in the volunteer expectation.

After further discussion, Ms. Carruthers moved: that the food pantry remains open as-is with volunteer staff.

Seconded by: Ms. Nacrelli

Motion: approved unanimously

OLD BUSINESS

Annual Salary Schedule

Ms. Poe moved: to table the salary increase proposals until the next meeting

Seconded by: Mr. Whaley

Ms. Poe shared she believed the Library to be out of compliance with state and Board bylaws regarding the Executive Director should not be a part of the salary schedule or present during discussion. Sandra Fortner, HR Director confirmed that this has been the process for at least for 22 years. Ms. Poe said that her research shows that the (Executive) Director cannot be present during salary increase discussion and cannot request an increase. Ms. Poe also expressed her concerns that she did not want to move forward approving a document she did not get to review prior to the meeting to be able to research in a timely manner to compare salaries to other libraries. Discussion continued that the rest of the staff should not go without an increase because of these findings.

Mr. Whaley withdrew his second. Ms. Poe then withdrew her motion.

Mr. Whaley moved: to approve the salary increases, but remove the Executive Director from the salary increase and discuss that matter separately at the next meeting.

Seconded by: Ms. Carruthers

Motion: approved unanimously

NEW BUSINESS

Resolution for New Appropriation

Mr. Loyd moved: to approve the resolution

Seconded by: Ms. Nacrelli

Motion: approved unanimously

Approval of Deposited Donations for July

Ms. Foster shared that this is a new SBOA requirement, even if the amount is a “keep the change” donation of very small amounts. The Board will be receiving this report monthly to approve.

Ms. Nacrelli moved: to approve the deposited donations

Seconded by: Mr. Loyd

Motion: approved unanimously

Mr. Whaley moved: to add approval of deposited donations to consent agenda

Seconded by: Ms. Ziady

Motion: approved unanimously

ADJOURNMENT

Mr. Whaley moved: that the meeting be adjourned

Seconded by: Ms. Carruthers

Motion: approved unanimously

Reviewed and approved by Board of Trustees.....September 14, 2026

Kathleen O'Leary

Bob

Ann Carruthers

Pamela D. Peck

Steve Burt
John Walsh