

**MINUTES OF THE REGULAR MONTHLY MEETING**  
**BOARD OF TRUSTEES**  
**NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY**

**APRIL 6, 2026**

Presiding Officer: Pamela Poe, President

Board Members present: Steve Burks, Ann Carruthers, Brett Loyd, Roger Whaley,  
Kate Ziady

Board Members absent: Katie Nacrelli

Staff Members present: Melissa Foster, Sandra Fortner, Aaron Williams, Jeremy  
Armstrong, Erin McCorkle, Ashley Martin, Cody Terry

**CALL TO ORDER**

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 6:00 pm.

**APPROVAL OF ADJUSTED MEETING TIME**

Mr. Burks moved: That the adjusted meeting time be approved.  
Seconded by: Mr. Whaley  
Motion: approved unanimously

**APPROVAL OF CONSENT AGENDA**

- A. Approval and signing of Board minutes of March 2*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for May 4*

Mr. Burks moved: That the consent agenda be approved.  
Seconded by: Ms. Carruthers

Mr. Burks moved: That the minutes be amended to replace "interlocal agreement" with "email"  
in the first paragraph of the Solid Waste discussion.  
Seconded by: Mr. Loyd  
Motion: approved unanimously

**PUBLIC INPUT**

None

**PERSONNEL**

Sandra Fortner reported that part-time Safety Officers Ben Wright and Tony Harrod resigned in March. She plans to refill these positions.  
The Library held a retirement party to celebrate Stephanie Tolbert after 42 years of service.  
There were two new hires. Facilities Coordinator Cody Terry began work on March 18. Galena Makerspace Specialist Jammie Howard will start work on April 13.  
Because Safety Officer Albert Macklin had been on extended indefinite leave, ADP Total Source advised his termination due to the length of time off. The Library is willing to rehire Mr. Macklin if his health allows him to work again.

## **DIRECTOR'S REPORT**

Mrs. Foster reported issues with ceiling boards sagging in several locations in the building. The problems stem from earlier repairs that have come loose. The CAC also received ceiling repairs due to old plaster. The back parking lot will be getting quotes to repair a pothole and to remark the lot.

The Summer Reading theme this year is "Super Summer Reading." The month of July will be "Read, White, and Blue," a slate of programming to celebrate the country's 250th anniversary. April 30 will be the last day for USDA service at the food pantry. Then, efforts will focus on finishing the remainder of the pantry's grant funds. Library staff have met in-person with community partner organizations to explain the situation. There is interest among the group to meet again for further discussion to find an agency to take on the operation to prevent a food desert.

There have been no strong applicants for the Social Services position yet.

The Friends of the Library sold 11,000 books at their first sale of the year on March 28, earning \$6,200.

## **FOUNDATION REPORT**

Mr. Whaley reported that the Foundation's balance has decreased recently due to the economy.

## **COMMITTEE REPORTS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### Vending machines in public areas:

The vending machines in the staff lounge need to be replaced, and the Library is considering a new vendor. There is an option to relocate the new machines upstairs so patrons could enjoy drinks in the café. The Board decided that the machines should be in the staff lounge only.

### Insurance rate:

Insurance is up for renewal. The new cycle under ADP Total Source begins in June annually from this point on.

Mr. Whaley moved: That the new insurance rates be accepted.

Seconded by: Mr. Burks

Motion: approved unanimously

### Galena Interlocal Agreement:

Mr. Burks moved: That the Interlocal Agreement be accepted, and Mrs. Foster be authorized to approve minor adjustments from the Commissioners as needed.

Seconded by: Ms. Carruthers

Motion: approved unanimously

### Quarterly PLAC Report:

No PLAC cards were sold this quarter.

Other Business:

Mr. Loyd suggested adding areas in the Children's section where books are organized by topic.

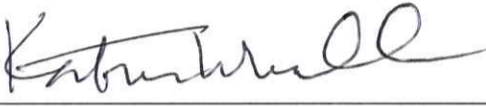
**ADJOURNMENT**

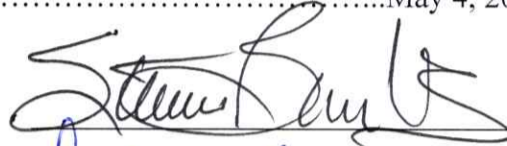
Mr. Burks moved: That the meeting be adjourned.

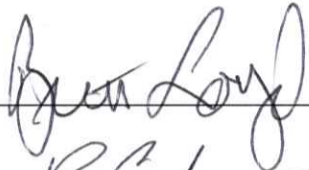
Seconded by: Ms. Carruthers

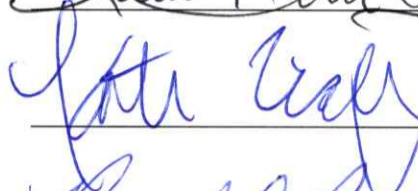
Motion: approved unanimously

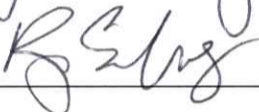
Reviewed and approved by Board of Trustees.....May 4, 2026

  
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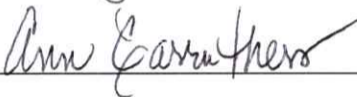
  
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