

MINUTES OF THE REGULAR MONTHLY MEETING

BOARD OF TRUSTEES

NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

FEBRUARY 2, 2026

Presiding Officer: Pamela Poe, President

Board Members present: Ann Carruthers, Brett Loyd, Roger Whaley, Kate Ziady

Board Members absent: Steve Burks, Amy Niemeier

Staff Members present: Melissa Foster, Sandra Fortner, Aaron Williams, Erin McCorkle, Jeremy Armstrong, Ashley Martin

CALL TO ORDER

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 5:33 pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes and Finance minutes of January 5*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for March 2*

Mr. Whaley moved: That the consent agenda be approved.

Seconded by: Ms. Ziady

Motion: approved unanimously

PUBLIC INPUT

None

PERSONNEL

Sandra Fortner reported two terminations; Youth Librarian Megan Johnson and Librarian Assistant Vivienne Miller's last day of work was January 14. Facilities Coordinator Jeremiah Dixon is resigning effective February 13. He has agreed to work with us to navigate the transition. CAC Visitor Associate Stephanie Tolbert will be retiring on March 31.

Staff service recognitions:

Mark Holbrook - 10 years
Sandra Fortner - 20 years
Theresa Wiseman - 25 years

Going forward, the Library will begin recognizing staff anniversaries each month. For February 2026, the honorees are:

Melissa Foster - 10 years
Allison Kilberg - 5 years
Maurice Stubbins - 4 years
Danna Bush - 4 years
Kelly Howard - 1 year

DIRECTOR'S REPORT

Mrs. Foster reported on the projects that were put on hold at the end of last year. Building automation is still not fully finished, causing the electric bill to be elevated.

Financial digitization recovery is going well and is up to June 2025.

Mrs. Foster acknowledged the significant amount of unhoused people in the Library due to the cold, and that the staff is doing their best to navigate the influx.

Snow removal went well during the recent snowstorm. The Library was only closed one day, and had abbreviated hours the other days.

Now that the Library owns the Galena building, we are working through needed repairs. The fence and gate quote is \$22,310. The fencing quote for the Annex is also about \$22,000.

At the last Solid Waste meeting, the Solid Waste board wanted our attorney to write a new memorandum of understanding for the recycling program at Galena. The Board agreed that Mrs. Foster should move forward with researching the MOU.

For the other large upcoming projects, Mrs. Foster will keep track of quotes and bring them to the Board. An additional appropriation could possibly be made from Rainy Day before mid-year. Several staff are going to Statehouse Day in Indianapolis tomorrow with hopes of speaking to legislators about Senate Bill 8.

Katie Nacrelli has been selected as a replacement for Amy Niemeier. She is expected to be voted in at the February 9, 2026 School Board meeting.

FOUNDATION REPORT

Mr. Whaley reported that the Foundation has been doing well for the past six months, and that German American has done a nice job maintaining the investments.

Appointment of Stacey Meadors to Foundation Board:

Ms. Carruthers moved: That Stacey Meadors be approved to the Foundation Board.

Seconded by: Ms. Ziady

Motion: approved unanimously

COMMITTEE REPORTS

None

OLD BUSINESS

None

NEW BUSINESS

Oath of Office for Ann Carruthers:

Ms. Carruthers took the Oath of Office.

Oath of Office for Brett Loyd:

Mr. Loyd took the Oath of Office.

Benefits broker transfer:

ADP Total Source is an HR service that the Library has tried to join for several years, and has finally been accepted. It allows the Library to be part of a larger benefits/insurance group. In addition to being our current payroll provider, ADP would take over the Library's benefits such as health, dental, vision, and life insurance, as well as HR tasks like worker's compensation, employer related legal counsel, and assistance with staff handbooks. Health insurance will switch to United. Part-time employees would no longer be eligible for dental, vision, and life insurance. Mrs. Foster presented statistics on the financial impact and believes the long-term benefits of the service are worth the cost.

Mr. Whaley moved: That the change to ADP Total Source be approved, and to offer the UHC Sample Strategy health plan to employees.

Seconded by: Mr. Loyd

Motion: approved unanimously

ADJOURNMENT

Ms. Ziady moved: That the meeting be adjourned.

Seconded by: Mr. Whaley

Motion: approved unanimously

Reviewed and approved by Board of Trustees.....March 2, 2026

Ann Carruthers
B. Loyd
Kalamburalli
Brett Loyd

Stacey Smith
Pamela D. Poe