

MINUTES OF THE REGULAR MONTHLY MEETING

BOARD OF TRUSTEES

NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

JANUARY 5, 2026

Presiding Officer: Kate Ziady, President

Board Members present: Steve Burks, Ann Carruthers, Erica Lawrence, Amy Niemeier, Pamela Poe, Roger Whaley

Board Members absent: None

Staff Members present: Melissa Foster, Sandra Fortner, Aaron Williams, Erin McCorkle, Ashley Martin, Jeremy Armstrong, Luis Munoz

Guests present: Stacey Meadors (prospective Board member)

CALL TO ORDER

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 5:32 pm.

ELECTION OF PRESIDENT, VICE PRESIDENT, AND SECRETARY

The proposed officers for 2026 are:
President - Pamela Poe
Vice President - Ann Carruthers
Secretary - Roger Whaley

Mr. Whaley moved: That the slate of officers be approved as presented.
Seconded by: Mr. Burks
Motion: approved unanimously

The Board of Trustees officers for 2026 are: President Pamela Poe, Vice President Ann Carruthers, Secretary Roger Whaley, and Treasurer Steve Burks (approved November 2025).

APPROVAL OF CONSENT AGENDA

- A. *Approval and signing of Board minutes of December 1, 2025*
- B. *Approval of Bills and Invoices paid*
- C. *Set Board meeting for February 2*

Mr. Burks moved: That the consent agenda be approved.
Seconded by: Ms. Ziady
Motion: approved unanimously

PUBLIC INPUT

Ashley Martin reported on successful recent events at CAC. A new initiative called Tour Tuesday will launch soon, allowing patrons to schedule guided tours of the museum.

Luis Munoz reported that the Friends of the Library had a record breaking year, raising \$30,000 from their book sales. The Gingerbread House Extravaganza event was a success with about 2,000 people through the doors, and all 1,200 gingerbread house kits given out.

PERSONNEL

Sandra Fortner had no news to report.

DIRECTOR'S REPORT

Mrs. Foster reported great numbers in December, and news coverage of several recent programs. Training has begun for the new accounting software that replaces KeyFund. Once financials are completely caught up, internal controls will need to be revised to align with the way the new software is set up.

The recovery process is going well. Most public services have been reinstated, but faxing, scanning, and some kiosks are still not working. Two servers have been eliminated through the course of the rebuild, which will save money.

The Board discussed procedures for when members are asked for public comment. Those requests should be directed to the Board President, who will discuss it with Mrs. Foster.

FOUNDATION REPORT

Approve Board liaison:

Ms. Niemeier moved: That Roger Whaley be retained as the Board liaison to the Foundation.

Seconded by: Ms. Carruthers

Motion: approved unanimously

COMMITTEE REPORTS

None

OLD BUSINESS

None

NEW BUSINESS

Select Board meeting dates/time for 2026:

Mr. Burks moved: That Board meetings would be held on the first Monday of the month at 5:30 pm, unless impacted by holidays.

Seconded by: Mr. Whaley

Motion: approved unanimously

Appoint Board committees:

Mr. Burks moved: That the Building Committee consist of Ms. Poe and Mr. Whaley. Subsequent committees will be formed from the Board as needed.

Seconded by: Mr. Whaley

Motion: approved unanimously

Capital assets threshold resolution:

Resolution 26-FIN-002 raises the threshold of non-asset inventory from \$50 to \$150. Items may be aggregated to reach the threshold. The threshold of \$5,000 for capital assets will remain unchanged.

Mr. Burks moved: That resolution 26-FIN-002 be accepted, with the non-asset inventory threshold amended to \$500.

Seconded by: Ms. Carruthers

Motion: approved unanimously

Cancellation of warrants:

Ms. Ziady moved: That the cancellation of warrants be approved.

Seconded by: Mr. Burks

Motion: approved unanimously

Approve updated policies:

Mr. Whaley moved: That Policies 1.05, 4.02, and 5.06 be approved.

Seconded by: Ms. Carruthers

Motion: approved unanimously

Quarterly PLAC report:

There were no PLAC cards sold this quarter.

ADJOURNMENT

Ms. Carruthers moved: That the meeting be adjourned.

Seconded by: Mr. Burks

Motion: approved unanimously

Reviewed and approved by Board of Trustees.....February 2, 2026

Ann Carruthers

Robert

Patricia

Damela Fe

John Ziady

