

MINUTES OF THE REGULAR MONTHLY MEETING

BOARD OF TRUSTEES

NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

NOVEMBER 3, 2025

Presiding Officer: Kate Ziady, President

Board Members present: Steve Burks, Amy Niemeier, Pamela Poe, Roger Whaley

Board Members absent: Ann Carruthers, Erica Lawrence

Staff Members present: Melissa Foster, Sandra Fortner, Aaron Williams, Erin McCorkle, Luis Munoz, Ashley Martin, Jeremy Armstrong

CALL TO ORDER

The Board of Trustees meeting was called to order in the Applegate Room at 5:36 pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes of October 2*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for December 1*

Mr. Whaley moved: That the consent agenda be approved.

Seconded by: Mr. Burks

Motion: approved unanimously

PUBLIC INPUT

None

PERSONNEL

Sandra Fortner reported one new hire. Paola Martinez will begin work as an Adult Services Librarian on November 10.

DIRECTOR'S REPORT

Mrs. Foster reported that Westfield Insurance cancelled their coverage on the Galena property due to the house's age. Assured Partners was able to get coverage set up with a new company. There is a rumor circulating that the Library wants the County's recycling program to leave Galena. Mrs. Foster emphasized that this idea is false, and the Library strongly wishes for the recycling program to stay at Galena.

We are still trying to determine the original manufacturer or installer of Galena's unfinished electric gate so that it can be completed. There are concerns that if Floyd County Solid Waste does leave, dumping will occur. The Library does not have the equipment or means to transport recycling and clean up the grounds.

Mrs. Foster thanked the staff, especially the IT team, for their dedication and creativity in continuing to provide Library services through the recent technical difficulties.

FOUNDATION REPORT

Mr. Whaley reported that the Foundation agreed to give the Library a distribution of \$20,000 this year. The Foundation also voted to continue the baby calendar program at Baptist Floyd Hospital.

COMMITTEE REPORTS

None

OLD BUSINESS

Food pantry:

Mr. Burks moved: That the Library's continued operation of the Food Pantry be reconsidered.
The motion died for lack of a second.

This item will remain tabled.

Retroactive back pay to July 1:

Mr. Burks moved: That the salary adjustments approved at the October meeting be retroactively paid to July 1, 2025.
Seconded by: Ms. Niemeier
Motion: approved unanimously

NEW BUSINESS

Select Treasurer for 2026:

Ms. Niemeier moved: That Steve Burks be appointed Board Treasurer for 2026.
Seconded by: Ms. Poe
Motion: approved unanimously

Hotspot program:

Mrs. Foster reported that there are only 12 of 150 circulating public hotspots remaining. Patrons continue to not return the devices, and the program takes significant staff time and funding to administer.

Mr. Burks moved: That the public hotspot program be ended.
Seconded by: Mr. Whaley
Motion: approved unanimously

Approve holiday list for 2026:

Ms. Niemeier moved: That the holiday list for 2026 be approved.

Seconded by: Mr. Burks

Motion: approved unanimously

ADJOURNMENT

Mr. Whaley moved: That the meeting be adjourned.

Seconded by: Mr. Burks

Motion: approved unanimously

Reviewed and approved by Board of Trustees.....December 1, 2025



