

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY
JULY 14, 2025

Presiding Officer: Kate Ziady, President

Board Members present: Steve Burks, Pamela Poe, Roger Whaley

Board Members absent: Ann Carruthers, Erica Lawrence, Amy Niemeier

Staff Members present: Melissa Merida Foster, Erin McCorkle, Ashley Martin, Sandra Fortner, Aaron Williams, Luis Munoz

CALL TO ORDER

The Board of Trustees meeting was called to order in the Applegate Room at 5:39 pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes of June 2 and June 25*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for August 4*

Mr. Whaley moved: That the consent agenda be approved.
Seconded by: Mr. Burks
Motion: approved unanimously

PUBLIC INPUT

Luis Munoz reported that 215 lunches were served at the summer lunch program's grill-out day last week. A Professor Steve show, an author storytime for the book *Fly*, and a new crochet class were also well attended recently.

PERSONNEL

Sandra Fortner reported the resignations of two part-time Librarian Assistants. Tracy Milam's last day was July 7, and Kimberley Grantz's last day will be July 21. The Library was a post-retirement part-time position for them and they made the decision due to life circumstances.

DIRECTOR'S REPORT

Mrs. Foster reported a busy couple of months attending budget meetings, as everyone tries to figure out how SB1 will affect them. The third year of the phase-in process will be a big hit to the budget due to changes in LIT, property tax, and growth quotient. The only good news is that we are in a more secure financial position than most other libraries. Door traffic numbers continue to look good. The CAC has had several recent successful programs like a Monday movie series. The Makerspace at Central is getting installed and is close to completion. There are no updates about the Edwardsville school project and the READI grant for that project.

FOUNDATION REPORT

The Foundation's total portfolio value was \$704,695 at the end of the quarter. Mr. Whaley reported that he will ask for the \$50,000 for Galena at tomorrow's Foundation meeting.

COMMITTEE REPORTS

None

OLD BUSINESS

Galena Branch:

Mrs. Foster presented an updated joint resolution from the County. She has met with Jerry Roby to get a quote for insurance on the property. Mr. Burks is working to resolve delinquent taxes that have again appeared on the title. Mrs. Foster recommended that for the County's request to take the one good shed, that they be required to take both (as the plastic shed is not secure and in bad condition from break-ins.)

Mr. Burks moved: That the joint resolution for purchase of Galena location be approved.

Seconded by: Ms. Poe

Motion: approved unanimously

Food pantry:

Mr. Burks' opinion is that while a food pantry is a good thing, it does not fit into the Library's mission of research and reading.

Mr. Burks moved: That the food pantry be dissolved, and the equipment be given to the Homeless Coalition or another similar organization.

Seconded by: Mr. Whaley

Discussion:

The Board discussed the recent donation of the Main Street United Methodist Church building to the Homeless Coalition and transferring some pantry equipment to them. They discussed patron complaints, and whether the food pantry and loitering of the unhoused are two separate issues. They discussed the purpose and mission of the Library.

Ayes: Mr. Burks, Mr. Whaley

Nays: Ms. Poe, Ms. Ziady

Motion: failed

Mr. Whaley moved: That the food pantry discussion be added to the next Board agenda.

Seconded by: Mr. Burks

Motion: approved unanimously

NEW BUSINESS

Job description:

Mrs. Foster presented two new job descriptions: a full-time Makerspace Specialist for Central, and a full-time Administrative Assistant to the Executive Director.

Mr. Burks moved: That the two job descriptions be approved.

The motion died for lack of a second.

The Board discussed the financial ability to fill these roles, given the funding difficulties that lie ahead.

Mr. Burks moved: That the Administrative Assistant job description be approved, with the Director's discretion to make part-time or full-time.
Seconded by: Mr. Whaley
Motion approved unanimously

The Board agreed to reevaluate the Makerspace Specialist at the next meeting, and for Mrs. Foster to adjust budget items to cover the cost of the position.

Quarterly PLAC report:

No PLAC cards were sold this quarter.

Insurance renewal:

Health insurance:
Remaining with Cigna for health insurance this year would have meant a significant increase. Anthem offered better rates that are comparable to the current ones. The Library will not need to contribute any additional funds to the employer's share.

Property and Liability:
Building insurance and Worker's Comp went up by \$5,000.
It is unknown how much extra the Library will pay for insurance on Galena. Mrs. Foster is working on a list for all costs related to owning the property, but there are many unknowns.

ADJOURNMENT

Mr. Burks moved: That the meeting be adjourned.
Seconded by: Mr. Whaley
Motion: approved unanimously

Reviewed and approved by Board of Trustees.....August 4, 2025

Pamela D. Roe
Shirley Caruthers
R. S. S. S.
Angela Menzies

Erica Lawrence
Nate Viady