

MINUTES OF THE REGULAR MONTHLY MEETING

BOARD OF TRUSTEES

NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

AUGUST 5, 2024

Presiding Officer: Kate Ziady, Vice President
Board Members present: Ann Carruthers, Amy Niemeier, Pamela Poe, and Roger Whaley
Board Members absent: Steve Burks, Erica Lawrence
Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Ashley Martin, and Payton Barger

CALL TO ORDER

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 5:31 pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes for July 8*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for September 9*

Ms. Poe asked to remove Item B for discussion.

Mr. Whaley moved: That Consent Agenda Items A and C be approved.

Seconded by: Ms. Niemeier

Motion: approved unanimously

Ms. Poe asked about the concrete work and the T-Mobile hot spots. The total for the parking lot concrete project was \$12,800. The project was brought to the Board several months ago during the Director's report as a courtesy. No vote was needed because it was under the threshold, and the lowest quote was used for the work. The T-Mobile hot spots come out of the general budget, and the service will continue until this Board decides to end it.

Ms. Carruthers moved: That Consent Agenda Item B be approved.

Seconded by: Mr. Whaley

Motion: approved unanimously

PUBLIC INPUT

None

PERSONNEL

Sandra Fortner reported two new hires. Patrick Yarusso, full-time Adult Librarian, started work today. Part-time Safety Officer Michael Foster will begin work tomorrow. Interviews are ongoing for Librarian Assistants.

DIRECTOR'S REPORT

Ms. Merida reported that 2,907 summer lunches were served this year, and 1,366 children participated in the pre-lunch activities. The Cultural Pass will be launching an app next year; it is unknown how this will affect libraries.

The Fire Marshal visited last week at our invitation. He gave advice on areas that need improvement before an official inspection. He will be invited back soon to survey the Annex. The Star Wars exhibit at the Cultural Arts Center will be ending on August 31.

The County did receive the READI grant for the Georgetown project. More details are to come.

FOUNDATION REPORT

At the end of June, the Foundation's investment account balance was \$644,624.44. The Foundation met last week and decided on a new formula for determining the disbursement amount. The calculations will now take into consideration the account balance of the three prior years. This year's disbursement to the Library is \$10,750.

COMMITTEE REPORTS

None

OLD BUSINESS

Update Internal Controls – tabled:

This item will continue to be tabled.

Other business:

Ms. Poe asked about the status of Al Gorman's book. Ms. Merida stated that there have been some delays, but the book has come back from the editor.

Ms. Poe asked about Abby Johnson's previous efforts to draft a land acknowledgement statement. Ms. Merida will follow up on it.

NEW BUSINESS

Acceptable Use Policy:

The policy must be renewed every year to participate in e-rate. The Board asked that one of the bullet points be edited for clarity.

Ms. Niemeier moved: That the Acceptable Use Policy (POL-24-P-001) be approved.

Seconded by: Ms. Carruthers

Motion: approved unanimously

I.T. Job Description:

Mr. Whaley moved: That the I.T. Specialist job description be approved.

Seconded by: Ms. Niemeier

Motion: approved unanimously

ADJOURNMENT

Ms. Niemeier moved: That the meeting be adjourned.

Seconded by: Mr. Whaley

Motion: approved unanimously

Reviewed and approved by Board of Trustees.....September 9, 2024

John Tracy

Patricia Pe

Ann Caruthers

Erica Larner

Ang Memie

R. Shy