

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

AUGUST 7, 2023

Presiding Officer: Roger Whaley, President

Board Members present: Steve Burks, Erica Lawrence, Amy Niemeier, Pamela Poe, and Kate Ziady

Board Members absent: Ann Carruthers

Staff Members present: Melissa Merida, Erin McCorkle, Laura Wilkins, and Luis Munoz

CALL TO ORDER

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 5:34 pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes for July 13 meeting*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for September 11*

Mr. Burks moved: That the Consent Agenda be approved.

Seconded by: Ms. Lawrence

Motion: approved unanimously

PUBLIC INPUT

Laura Wilkins reported that “Draw Your Own Exhibition” and four panels from the AIDS Memorial Quilt are both on display at the Carnegie through August 19.

Luis Munoz reported that 4,765 people participated in summer reading. The summer meals program was the biggest yet, serving over 2,000 meals. The Friends of the Library book sale on July 29 raised \$4,000 in 4 hours.

Erica Lawrence reported that she was very pleased with the quality of the program and facilitator after attending the book discussion for *Little Fires Everywhere*.

PERSONNEL

Emily King was hired as a part-time Customer Service Liaison.

DIRECTOR’S REPORT

The Library was closed on Friday due to a clog in an upstairs bathroom. Portions of the upstairs carpeting were soaked and water dripped through the ceiling to the lower level. Carpet cleaning was already scheduled for Friday night, so the area is clean now. It is undetermined if any carpet squares need replacing.

The new Adult Services office is almost ready to move in. The next project is the new staff lounge. Finishing the old Indiana Room will have to wait for next year’s budget.

Ms. Merida reported on budget shortfalls. County LIT money was projected to drop next year; however, Mr. Burks announced there was a miscalculation and certified shares will actually go up.

Ms. Merida thanked the staff for a great summer. She was happy with the summer's door traffic.

FOUNDATION REPORT

The portfolio market value was \$566,753.49 at the end of the quarter. The Foundation agreed to give a distribution to the Library at their July meeting. Ms. Poe asked about the Foundation's long-term plans and suggested funding a branch in Georgetown.

COMMITTEE REPORTS

RFQ Recommendation:

Of the three RFQs, the Building Committee preferred Veregy and Amaresco. The next step would be to get more details from each company through an RFP. One company recommends replacing the roof before installing solar panels so that both warranties are the same age. The Board discussed the options in light of the need to borrow money in order to save money and potentially the added cost of roofing.

Mr. Burks moved: To suspend the RFQ for Energy Savings process indefinitely because of other Library priorities.

Seconded by: Ms. Niemeier

Motion: approved unanimously

Ms. Merida will contact the companies to notify them of the Board's decision.

OLD BUSINESS

Consortium for Internet Access:

This was brought to the Board at the last meeting, but the State Library said it was not attested properly and must be done by the Board Secretary.

Mr. Burks moved: That the Consortium for Internet Access be approved.

Seconded by: Ms. Niemeier

Motion: approved unanimously

NEW BUSINESS

Acceptable Use Policy:

This policy is required to be reviewed by the Board every year.

Ms. Niemeier moved: That the Acceptable Use Policy (POL-23-P-001) be approved.

Seconded by: Ms. Ziady

Motion: approved unanimously

Treasurer Bond Rider:

The Treasurer's bond had to be raised from \$100,000 to \$140,000. Ms. Niemeier signed the document.

Mr. Burks moved: To accept the new Treasurer bond amount.

Seconded by: Ms. Ziady

Motion: approved unanimously

Appropriation Transfer:

Because of the low budget, many small transfers were made from various appropriations instead of taking large amounts from the placeholder lines.

Mr. Burks moved: That the appropriation transfers (23-FIN-004) be approved.

Seconded by: Ms. Niemeier

Motion: approved unanimously

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....September 11, 2023

Nate Tiady
Pamela De
Ann Caruthers
Amy Niemeier

Steve Burks
John
Erica Lauren