

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

JULY 13, 2023

Presiding Officer: Roger Whaley, President

Board Members present: Steve Burks, Ann Carruthers, and Erica Lawrence

Board Members absent: Amy Niemeier, Pamela Poe, and Kate Ziady

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, and Luis Munoz

Guests present: Phil Kruer (Amaresco)

CALL TO ORDER

The Board of Trustees meeting was called to order in the Applegate Room at 4:36 pm. This meeting was rescheduled due to a lack of quorum on July 10.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes for June 5 meeting*
- B. Approval of Bills and Invoices paid*
- C. Set Board meeting for August 7*

Mr. Burks moved: That the Consent Agenda be approved, except for Item A.
Seconded by: Ms. Carruthers
Motion: approved unanimously

Item A: The minutes to be signed have been updated from the first draft. Discussion about the Town Clock Church was revised to Friends of Town Clock Church.

Mr. Burks moved: That the updated minutes be approved.
Seconded by: Ms. Lawrence
Motion: approved unanimously

PUBLIC INPUT

None

PERSONNEL

Sandra Fortner reported that Safety Officer Charles Nance was able to come home from the rehab facility to continue his recovery.

DIRECTOR'S REPORT

Ms. Merida reported that Summer Reading is going well and participation numbers are getting back to pre-Covid levels.
Construction in the old Indiana Room hit a setback due to water coming up through the floor along the edge of the building. The contractor is removing, sealing, and replacing the seal along

the outside wall. Two cabinet pieces for the new construction were lost due to water damage.

The source of the water is not known.

The broken window on the back of the building has been replaced. A new AC unit at Carnegie was finished yesterday. A portion of the new chiller at Central locked up, but it is under warranty and is being replaced.

Luis Munoz reported that patrons have logged 2 million minutes of Summer Reading, and about 3,700 people are signed up for Cultural Pass.

The summer lunch program has served an average of 50-70 meals per day this year. The previous year's high was about 50. According to the schools, we are their biggest summer meal site.

FOUNDATION REPORT

The Foundation's next meeting is Tuesday, July 18.

COMMITTEE REPORTS

None

OLD BUSINESS

Open RFQs for Energy Savings:

Three RFQs were received. The responses were from Amaresco (received July 7), Veregy (received July 7), and CMTA (received July 10).

Mr. Burks moved: That the RFQ be closed and the three submissions be accepted.

Seconded by: Ms. Lawrence

Motion: approved unanimously

The Building Committee (Mr. Burks, Ms. Poe, and Mr. Whaley) will review the submissions and make a recommendation at the August meeting.

NEW BUSINESS

Quarterly PLAC Report:

One PLAC card was sold this quarter.

Set Budget Hearing and Adoption Dates:

The Budget Hearing will take place at the September 11 meeting. The Budget Adoption will take place at the October 2 meeting.

Mr. Burks moved: To accept the Budget Hearing and Budget Adoption dates.

Seconded by: Ms. Carruthers

Motion: approved unanimously

Consortium for Internet Access:

The Commitment to Join Indiana State Library Consortium for Public Library Internet Access is completed every year to be a part of e-rate. This is for the funding year of July 1, 2024 to June 30, 2025.

Ms. Lawrence moved: That the agreement be approved.

Seconded by: Ms. Carruthers

Motion: approved unanimously

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....August 7, 2023

Erica Lawrence

~~Erica Lawrence~~

Nate Trudy

Bob Z

Pamela O'Keefe

Amy Niemeier