

**MINUTES OF THE REGULAR MONTHLY MEETING**

**BOARD OF TRUSTEES**

**NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY**

**JUNE 6, 2022**

Presiding Officer: Steve Burks, President

Board Members present: Ann Carruthers, Erica Lawrence, Amy Niemeier, and Roger Whaley

Board Members absent: Kate Moore and Pamela Poe

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Luis Munoz, and Laura Wilkins

**CALL TO ORDER**

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 5:52 pm.

**APPROVAL OF CONSENT AGENDA**

- A. Approval and signing of Board minutes for May 2 meeting*
- B. Approval of Bills and Invoices to be paid*
- C. Set Board Meeting for July 11*
- D. Table discussion to update Board Bylaws*

Mr. Whaley moved: That the consent agenda be approved.

Seconded by: Ms. Carruthers

Motion: approved unanimously

**PUBLIC INPUT**

Luis Munoz reported that the Summer Reading Program and Cultural Pass are off to a great start, and summer lunches started today.

Erica Lawrence wanted to make sure a representative of the Library would attend the New Albany Housing Authority's "School's Out" event on June 15.

Laura Wilkins reported that the *Form, Not Function* exhibit runs through July 16. Carnegie is a Cultural Pass venue and is already seeing many Cultural Pass families visiting.

**PERSONNEL**

Sandra Fortner reported that Daniel Vance has accepted the Marketing Assistant position and will start later this month.

Summer Instalibrary interns have been hired. Some are returning from previous years and some are new. Ms. Fortner stated that she would like to hire Ms. Lawrence's daughter, who has previously been a volunteer, as one of the summer interns. The Board did not object.

**Approve benefits for 2022-2023:**

Health, dental, and vision plans are remaining the same as the previous year. There is a 2% price increase for health insurance plans. There is also a small increase in the dental plan. The vision plan cost will remain the same.

## **DIRECTOR'S REPORT**

Ms. Merida reported Summer Reading kickoff attendance of over 1,200 at Central, 90 at Carnegie, and 150 at Galena. The Library booth at the Southern Indiana Pride Festival saw an additional 969 visitors. Library representatives are also attending the New Albany Farmers Market every weekend.

Book gardens have been planted, and the County will install permanent Storywalk frames for them soon.

The auditorium was able to get twice the number of chairs with the ARP grant money than originally thought. Some of the new chairs will go to the old Indiana Room when it becomes a meeting room.

There has not been much usage of the ECF hotspots. The grant has been renewed through July of 2023.

The front porch remodel may start within a couple of weeks; the project is currently waiting on fencing. Approval was granted from the City to take out the steps in front.

The temporary chiller from Alliance was successfully installed.

Six Library staff are going to the ALA conference in Washington, D.C. at the end of June.

## **FOUNDATION REPORT**

Mr. Whaley had no news to report.

## **COMMITTEE REPORTS**

None

## **OLD BUSINESS**

### Rainy Day and LIRF resolutions:

The Board had previously approved the use of Rainy Day and LIRF to pay for the porch and chiller projects. The county and DLGF have approved the requests. Resolutions 22-FIN-002 and 22-FIN-003 authorize creation of new appropriations within Rainy Day and LIRF. Resolutions 22-FIN-004 and 22-FIN-005 authorize the funding of those new appropriations.

Ms. Lawrence moved: To accept 22-FIN-002, 22-FIN-003, 22-FIN-004, and 22-FIN-005.

Seconded by: Mr. Whaley

Motion: approved unanimously

## **NEW BUSINESS**

### Appropriation transfers:

Some appropriations are low or out of money, so this resolution (22-FIN-006) authorizes transfers to replenish them.

Mr. Whaley moved: That the transfers of 22-FIN-006 be approved.

Seconded by: Ms. Lawrence

Motion: approved unanimously

### ARPA Grant Resolutions:

The first resolution (22-FIN-007) corrects the wording of the ECF resolution from last year. The second resolution (22-FIN-008) establishes a new ARP Grant fund to receive funding for the new auditorium chairs.

Ms. Carruthers moved: That resolutions 22-FIN-007 and 22-FIN-008 be approved.

Seconded by: Mr. Whaley

Motion: approved unanimously

Alcohol coverage/liability:

Carnegie serves alcohol at exhibit openings and other events. Our insurance now charges \$300 per event for alcohol coverage. One factor is that Carnegie's bartender does not carry his own liability insurance. Another factor is that guests are not charged for drinks. The Board discussed the options of charging for events, having Carnegie Inc. reimburse the Library for the increased costs, or simply not serving alcohol at events.

Mr. Whaley moved: That this item be tabled to next month.

Seconded by: Ms. Carruthers

Motion: approved unanimously

**ADJOURNMENT**

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....July 11, 2022

Erica Lawrence  
John B. Moore  
Pamela D. Pe  
Ann Carruthers

