

MINUTES OF THE REGULAR MONTHLY MEETING

BOARD OF TRUSTEES

NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

JANUARY 10, 2022

Presiding Officer: Ann Carruthers, President

Board Members present: Erica Lawrence, Kate Moore, Amy Niemeier, Pamela Poe, and Roger Whaley

Board Members absent: Steve Burks

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Abby Johnson, Luis Munoz, Jeff Gillenwater, Ryan Mansfield, and Laura Wilkins

Guests present: Rick Anderson

CALL TO ORDER

The Board of Trustees meeting was called to order in the Strassweg Auditorium at 5:30 pm.

ELECTION OF OFFICERS

Ms. Poe moved: That the officers for 2022 be:
President- Steve Burks; Vice President- Roger Whaley; Secretary- Erica Lawrence
Seconded by: Kate Moore
Motion: approved unanimously

Ms. Carruthers handed the meeting over to Vice President Roger Whaley.

Appoint Committees:

The following committees were proposed:
Building committee: Mr. Burks and Mr. Whaley
Supporting non-profit groups: Ms. Niemeier, Ms. Carruthers, and Ms. Poe
Finance committee: the Board as a whole

Ms. Carruthers moved: That the committees be approved as described.
Seconded by: Ms. Poe
Motion: approved unanimously

Ms. Merida wished to adjust the agenda to move the solar panel presentation from New Business to immediately following the Consent Agenda.

Ms. Moore moved: That the agenda be amended as requested.
Seconded by: Ms. Carruthers
Motion: approved unanimously

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes for December 6 and December 28 meetings
- B. Approval of Bills and Invoices to be paid
- C. Set Board Meeting for February 7
- D. Table discussion to update Board Bylaws

Ms. Lawrence moved: That the consent agenda be approved.

Seconded by: Ms. Moore

Motion: approved unanimously

PUBLIC INPUT

There was no public input.

Solar panel presentation:

Rick Anderson from Veregy explained the situation of energy legislation and utilities in the state of Indiana. Veregy conducts energy assessments and offers efficiency recommendations. They would determine the cost-effectiveness of a solar array on the Library's roof. If a solar installation was deemed feasible, Veregy would help with the RFQ and act as a vendor-neutral general contractor.

Ms. Niemeier moved: That Veregy proceed with an energy audit at Central and Carnegie.

Seconded by: Ms. Lawrence

Motion: approved unanimously

PERSONNEL

Sandra Fortner reported two resignations. Customer Service Leader Christi Osterday's last day was January 10, and Customer Service Liaison Elizabeth Esarey will leave at the end of January.

DIRECTOR'S REPORT

Ms. Merida reported that they found a contractor for Carnegie's interior damage, but the quote is about \$10,000 higher than insurance had projected.

Carnegie's next opening is the Penny Sisto exhibit on February 3. The artist has requested limiting the number of attendees due to her age and rising Covid numbers.

The bidding deadline for the front porch RFP was extended to February 7. Full plans are available at the Library for interested companies to review.

FOUNDATION REPORT

Mr. Whaley reported that the Foundation account is doing well. They received a donation from Amazon Smile in November.

Appoint Board Liaison:

Ms. Niemeier moved: That Roger Whaley be reappointed as the Board Liaison for 2022.

Seconded by: Ms. Carruthers

Motion: approved unanimously

COMMITTEE REPORTS

Ms. Merida reported that the supporting non-profit groups committee met on December 9.

OLD BUSINESS

Resolution for year-end transfers:

Some transfers were already approved at the December 28 year-end meeting. After the meeting, further adjustments were made to balance out negative numbers caused by encumbrances. This resolution approves the additional transfers.

Ms. Carruthers moved: That the resolution (21-FIN-008) be approved (copy appended).
Seconded by: Ms. Lawrence
Motion: approved unanimously

Unattended child policy:

Ms. Merida requested to table the discussion because she hasn't found any example policies with children over 8 years old.

Ms. Lawrence moved: That this issue be tabled.
Seconded by: Ms. Carruthers
Motion: approved unanimously

NEW BUSINESS

Quarterly PLAC report:

No cards were sold this quarter.

Land Acknowledgement:

Abby Johnson explained that there is interest among the staff to create a land acknowledgement statement. This is a formal statement that recognizes Indigenous people as traditional stewards of land we are now on. Land acknowledgments are usually given before big events and are becoming more common at conferences and throughout the community. The Board was pleased with the idea.

Annual approval of Salary Chart:

Ms. Merida would like to start adjusting salaries in the middle of the year instead of the beginning. With insurance increases occurring in July, it is hard to predict in January how much money is available for raises. The Board discussed concerns about staff waiting an extended time for raises, and Ms. Merida agreed to work up a few different scenarios to address this concern.

Mary Lynn Watson memorial:

Mary Lynn Watson was a local teacher. Her husband and family have approached the Library wishing to make a donation to name a room in her memory. The Board discussed that in the past they had approved guidelines for donation recognitions. The guidelines will be brought to the next meeting for discussion.

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....February 7, 2022

Erica Lawrence
Jane B Moore
Samuel Lee
Angi Nemec

Ann Carruthers
Stella B...