

**MINUTES OF THE REGULAR MONTHLY MEETING  
BOARD OF TRUSTEES  
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY**

**AUGUST 2, 2021**

Presiding Officer: Ann Carruthers, President

Board Members present: Steve Burks, Erica Lawrence, Kate Moore, Pamela Poe, and Roger Whaley

Board Members absent: Amy Niemeier

Staff Members present: Melissa Merida, Sandra Fortner, and Erin McCorkle

The Board of Trustees meeting was held in the Strassweg Auditorium at 5:30 pm.

**APPROVAL OF CONSENT AGENDA**

- A. Approval and signing of Board minutes for July 12 meeting*
- B. Approval of Bills and Invoices to be paid*
- C. Set Board Meeting for September 13*
- D. Items to be declared surplus*
- E. Table discussion to update Board Bylaws*

Mr. Whaley moved: That the Consent Agenda be approved except Item B.

Seconded by: Ms. Poe

Motion: approved unanimously

Ms. Poe wished to discuss the difference between gift funds and taxpayer funds.

Mr. Burks moved: That Item B be approved.

Seconded by: Ms. Moore

Motion: approved unanimously

**PUBLIC INPUT**

None

**PERSONNEL**

Interviews will continue for the next few weeks to fill open positions. Ellie Tucker-Brown worked here several years ago and has been rehired after returning on a temporary basis during the summer.

**DIRECTOR'S REPORT**

Ms. Merida reported that the budget going into next year is in good shape. To maintain correct cash reserve levels, a lot of excess money needs to be spent. Some potential large projects could be the parking lot, the front of the building, carpeting for the upstairs, and stone work repairs at Carnegie. An RFP for the chiller is ready to move forward as well.

**FOUNDATION REPORT**

Mr. Whaley reported that the Foundation's annual distribution to the Library will be \$8,350.

**OLD BUSINESS**

None

**NEW BUSINESS**

Purchase Threshold Policy Update:

Policy POL-21-F-001 states that three bids are required for purchases of \$50,000-\$150,000 (formerly \$25,000-\$75,000). An RFP is required for purchases of more than \$150,000 (formerly \$75,000). These new numbers are in line with current state statutes.

Mr. Burks moved: That the policy update be approved.

Seconded by: Ms. Moore

Discussion: Ms. Poe would prefer purchases \$25,000 and over to require three bids.

Ayes: Mr. Burks, Ms. Carruthers, Ms. Lawrence, Ms. Moore, and Mr. Whaley

Nays: Ms. Poe

Motion: approved

**ADJOURNMENT**

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....September 13, 2021

Ann Carruthers

Erica Lawrence

Amf McMeier

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Pamela Poe

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John B Moore

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