

MINUTES OF THE REGULAR MONTHLY MEETING

BOARD OF TRUSTEES

NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

JUNE 7, 2021

Presiding Officer: Ann Carruthers, President

Board Members present: Erica Lawrence, Kate Moore, Amy Niemeier, and Roger Whaley

Board Members absent: Steve Burks and Pamela Poe

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Laura Wilkins, Luis Munoz, and Abby Johnson

The Board of Trustees meeting was held in the Strassweg Auditorium at 5:35 pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes for May 3 meeting
- B. Approval of Bills and Invoices to be paid
- C. Table discussion to update Board Bylaws
- D. Items to be declared surplus

Ms. Moore moved: That the Consent Agenda be approved.

Seconded by: Mr. Whaley

Motion: approved

PUBLIC INPUT

Luis Munoz reported that 1,500 people have signed up for Cultural Pass and 2,300 have signed up for Summer Reading. The Friends' outdoor book sale on June 5 was well attended and very successful.

Sandra Fortner encouraged the Board to attend the Juneteenth program on June 19. Guests will enjoy music, refreshments, crafts, health screenings, and a ribbon cutting for the Annex mural. Laura Wilkins reported that Carnegie is busy with Cultural Pass activities, the *Form, Not Function* exhibit, and preparations for the August 20-22 On-ramp program. Alexis "STIX" Brown, Carnegie's first artist in residence, will be on-site several days a week through July to create art and engage with visitors.

PERSONNEL

Sandra Fortner reported that safety officer Perry Parsons resigned on May 26 to accept another position. Bryon Hoard has been hired as a replacement. High school and college students have been hired as summer interns to work through mid-August. They will be helping with Instalibrary, summer lunches, Galena, Carnegie, and Indiana Room.

Staff who are eligible for the retirement package have until June 12 to submit retirement applications. About six people have expressed interest in the offer.

DIRECTOR'S REPORT

Ms. Merida reported that summer lunches are serving about 30 kids per day. The downstairs remodel did not make the June 1 reopening goal, but it is making progress. There is still work to be done in Children's and the Auditorium restrooms. The Dare to Care food pantry shelves have been installed and some food has been acquired. New toys have been ordered for Children's.

Galena is back open and the Makerspace is available by appointment. Large tree branches fell on the Carnegie's roof on May 9, causing damage to the roof and antique guttering.

FOUNDATION REPORT

Mr. Whaley reported that the Foundation's account continues to do well.

OLD BUSINESS

Collection Development Policy:

There have been no changes to the version that was presented last month. The Board discussed the section on diversity and asked Abby Johnson to research other libraries' equity and diversity wording. The policy will be revisited next month.

NEW BUSINESS

Select date for July meeting:

Mr. Whaley moved: That the July Board meeting be held on July 12 at 5:00 pm.

Seconded by: Ms. Niemeier

Motion: approved

Health insurance:

For the new plan year beginning July 1, Humana health plans will stay the same with a slight increase of 2.45 percent. Dental, vision, and life plans with Metlife will stay the same with no increase. We will continue to give discounts to staff who achieve Silver status on Go365. Ms. Merida asked the Board to allow the Library to absorb the health plan increase, which is approximately \$6,908. She also asked to increase the Library's portion of employee plus spouse/children/family plans from \$700 to \$850, and continue offering rebate savings to Silver status staff.

Mr. Whaley moved: That the Library absorb the health plan cost increase (approx. \$6,908), raise the Library portion of "staff plus" plans to \$850, and continue offering Silver status rebates.

Seconded by: Ms. Moore

Motion: approved

Update Resolution for Payment of Utilities:

The resolution is being updated so that staff who spend their own money for the Library can be reimbursed up to \$350 (previously \$100) without waiting for the next Board docket.

Ms. Lawrence moved: That the resolution (21-FIN-003) be approved.

Seconded by: Ms. Moore

Motion: approved

PNC Bank discussion:

The LIRF account held at PNC Bank will someday be used to replace the chiller. The account goes inactive every six months due to no activity and it is a hassle to get it reactivated. Ms. Merida asked for permission to move the account to another bank, probably Wesbanco, since she has been developing a relationship with them through Carnegie Inc.

Mr. Whaley moved: That the LIRF account be moved out of PNC Bank.

Seconded by: Ms. Niemeier

Motion: approved

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....July 12, 2021

Erica Lawrence
RBJ
Justin Moore
Pamela Fe

Amy Wempier
Ann Caruthers