

MINUTES OF THE REGULAR MONTHLY MEETING

BOARD OF TRUSTEES

NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

APRIL 5, 2021

Presiding Officer: Ann Carruthers, President

Board Members present: Steve Burks, Erica Lawrence, Kate Moore, Amy Niemeier, Pamela Poe, and Roger Whaley

Board Members absent: None

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Luis Munoz, Laura Wilkins, Abby Johnson, Ashley Martin, Ann Gilly, Selena McCracken, and Amanda Harris

The Board of Trustees meeting was held in the Strassweg Auditorium at 6:20pm.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes for March 1 meeting*
- B. Set Board meeting for May 3*
- C. Approval of Bills and Invoices to be paid*

Ms. Poe moved: That the Consent Agenda be approved.

Seconded by: Ms. Niemeier

Motion: approved

PUBLIC INPUT

Laura Wilkins invited everyone to attend a closing celebration on April 8 for the Carnegie's *G.W. Morrison at 200* exhibit. Guests will enjoy cookies, individually packaged snacks, and wine.

PERSONNEL

Sandra Fortner reported that Children's Librarian Ashley Martin transitioned from temporary to permanent employment on April 1. Assistant marketing and website coordinator Ann Gilly started work today. She will work closely with Luis Munoz and split her time between Central and Carnegie. We are still seeking candidates for Customer Service and Facilities positions.

DIRECTOR'S REPORT

Ms. Merida reported that the Auditorium will be finished when a new sound system and storage doors are installed. Auditorium bathrooms, hallway work, and a new building-wide PA system are up next. New glass doors on Teens have been installed. The RFID project is coming along and Stephanie Johnson is doing a great job with it.

An application has been submitted to Dare to Care to become a food pantry site. Joe Shepherd and Selena McCracken would lead the project and volunteers would staff it. The pantry would be located in the old computer lab and be open during the day and evenings. It could possibly be ready by June.

Ms. Merida asked for Board input about masking since Indiana's mandate will expire on April 6. Floyd County is not requiring masks to be worn in county buildings. The Board agreed that

masks would be requested but not required for patrons. Staff can choose if they want to continue wearing masks.

FOUNDATION REPORT

Mr. Whaley had no news to report.

OLD BUSINESS

Update Board Bylaws:

Mr. Whaley moved: That this issue be tabled.

Seconded by: Ms. Niemeier

Motion: approved

NEW BUSINESS

Add Ann Carruthers to Bank Account:

We would like to have a second person authorized on the German American bank account, in the event that the Treasurer is unavailable to sign a Library check.

Mr. Whaley moved: That Ann Carruthers be added as a signer to the German American account.

Seconded by: Ms. Moore

Motion: approved

Collection Development Policy:

Ms. Merida asked the Board to look over the current Collection Development policy to prepare to vote on an updated policy next month. We are reviewing the policy due to an Indiana Senate bill that would have held Library staff legally responsible for materials checked out by children.

Restart print/copy charges:

Copy and printing services have been free (by donations) since the Library opened for curbside service last year. Some patrons have recently started abusing the system.

Mr. Burks moved: To resume normal charges for copy and print services.

Seconded by: Ms. Niemeier

Motion: approved

Retirement packages:

Ms. Merida and Ms. Fortner proposed a one-time retirement package for any employee over 50 years old. Staff who accept the offer will receive a \$12,000 payout, Cobra insurance for up to 6 months, and payout of their vacation and sick time per Library policy. Thirteen employees are eligible and they must decide by June 15 whether to accept the offer.

Mr. Burks moved: That the retirement package proposal be approved.

Seconded by: Mr. Whaley

Motion: approved

Quarterly PLAC report:

No PLAC cards were sold this quarter.

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....May 3, 2021















