

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY
SEPTEMBER 14, 2020

Presiding Officer: Pamela Poe, Vice President

Board Members present: Gabrielle Carr, Amy Niemeier, Steve Burks, and Roger Whaley

Board Members absent: Ann Carruthers

Board Attorney: Jason Lopp was not present

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Luis Munoz, Abby Johnson, Jeremiah Dixon, Eileen Yanoviak, and Laura Wilkins

Guests present: None

The Board of Trustees meeting was held in the Strassweg Auditorium.

PUBLIC HEARING ON 2021 BUDGET

Ms. Poe called the Public Hearing to order. Ms. Merida explained some points about the 2021 budget. There was no public input.

Mr. Burks moved: That the Public Hearing be adjourned.

Seconded by: Ms. Carr Motion: approved

The Public Hearing was adjourned and the regular meeting was called to order.

APPROVAL OF CONSENT AGENDA

- A. *Approval and signing of Board minutes for August 10 meeting*
- B. *Approval of Bills and Invoices to be paid*
- C. *Set Board meeting for October 5*
- D. *Items to be declared surplus*

Mr. Whaley moved: That the consent agenda be approved.

Seconded by: Mr. Burks Motion: approved

PUBLIC INPUT

Laura Wilkins reported that Board member Ann Carruthers will be leading a book discussion on September 29. Luis Munoz reported that the new Tutor.com service has received a good response and was featured in a segment on WDRB news.

PERSONNEL

Sandra Fortner reported two resignations. Customer Service Liaison Virginia Bledsoe is retiring October 1. Carnegie Center Director Eileen Yanoviak is resigning September 30 to take a new job as an art teacher.

Mr. Burks moved: That Ms. Merida be considered the temporary director at the Carnegie.

Discussion followed concerning Ms. Merida already being the Director over the Library. There was no second to the motion, as the motion was not needed.

DIRECTOR'S REPORT

Ms. Merida reported that she and Ms. Yanoviak are working together to make sure the Carnegie is in a good place for her departure.

Work on the Annex mural has begun and is going well.

The Indiana Room move is progressing and its glass enclosure will be installed soon.

Almost all staff will return fully to work on September 28. They will remain in two teams that do not come into contact. The upper floor will reopen to the public on October 5.

Ms. Merida will meet with representatives from Indiana Landmarks because our building is now old enough to be a landmark. This may open new possibilities for grants.

The Georgetown building that was previously discussed in June 2019 is available again. We may work on a proposal.

FOUNDATION REPORT

Mr. Whaley had no news to report. All of the Foundation's tax forms have been sent off.

OLD BUSINESS

Carnegie Inc. memorandum of understanding:

Library employment attorney Ray Haley is currently working on the memorandum. The Governance Board of Supporting Groups committee (Ms. Carruthers and Ms. Poe) will review the finished memorandum and bring it to the Board for approval.

NEW BUSINESS

Vacation rollover:

Resolution 20-EMG-003B (copy appended) is an update to 20-EMG-003. This resolution releases the original one and clarifies that one sick day was deducted from each employee.

The vacation rollover policy (copy appended) has been updated to allow vacation time to be rolled over without paperwork, and allows up to 7 weeks of vacation in an employee's bank. Limits will be lifted on sick time accrual as well.

Ms. Carr moved: That both the Resolution and Policy be approved.

Seconded by: Mr. Burks

Motion: approved

Carnegie proposal for air units:

Because this project will cost over \$10,000, and potentially changes service providers, we got three quotes for the work. Ms. Merida passed around the quotes for review and asked the Board for any input.

Updated job descriptions:

The Collection Development Librarian will be an assistant to Abby Johnson. This job replaces the Cataloger position, which has been open for a while. Ms. Johnson has done an excellent job handling these responsibilities alone for a long time.

The Genealogy Librarian will work in the Indiana Room and help sort and manage the collection to determine what items should or should not be kept.

Tonye Rutherford's replacement:

Candidates who are interested in filling the Board seat vacated by Tonye Rutherford should send their resume and cover letter to the County Commissioners.

Board meeting dates:

The Board discussed the fact that our meetings frequently happen on the same night as School Board meetings, causing absences.

Mr. Burks moved: That Board meetings be changed to the first Monday of the month.

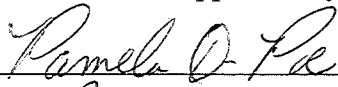


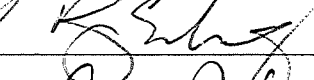
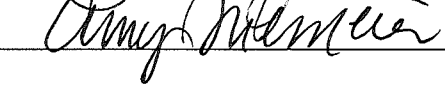
Seconded by: Mr. Whaley

Motion: approved

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....October 5, 2020

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