

**MINUTES OF THE SPECIAL CALLED MEETING**

**BOARD OF TRUSTEES**

**NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY**

**MAY 4, 2020**

Presiding Officer: Tonye Rutherford, President

Board Members present: Gabrielle Carr, Ann Carruthers, Amy Niemeier, Pamela Poe, and Roger Whaley

Board Members absent: Steve Burks

Board Attorney: Jason Lopp was not present

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Abby Johnson, Eileen Yanoviak, Jamie Beaven, Marilyn Powell, Heather Wyss, Toya Payne, Joe Shepherd, Amanda Harris, Laura Wilkins, John Carney, Jeremiah Dixon, Teresa Moulton, Luis Munoz, and Brenda Kennedy-Snyder

Guests present: Brooke McAfee

The Board of Trustees special called meeting was held electronically on Zoom due to Covid-19.

**PUBLIC INPUT**

None

**DIRECTOR'S REPORT**

Ms. Merida reported that staff are developing many new virtual programs. About 700 fabric masks have been sewn and delivered. We have permission to set up book gardens again this year, and a new story walk has recently been installed.

**NEW BUSINESS**

Future plans discussion for processes and opening:

Some aspects of opening are dependent on the availability of cleaning and PPE supplies. Ms. Merida has been in contact with John Schellenberger to coordinate best practices with the Floyd County government. The County will provide us with some PPE, and patrons will be asked to wear masks when they are allowed back in the building. Discussion followed.

The Board discussed the proposed phased reopening plan (copy appended.)

Mr. Whaley moved: That the request to temporarily suspend copier charges be approved.

Seconded by: Ms. Carr

Ayes: Ms. Carr, Ms. Niemeier, Ms. Poe, Mr. Rutherford, and Mr. Whaley

Nays: None

Motion: approved

Ms. Carr moved: That hours are adapted based on staffing availability for Covid response.

Seconded by: Mr. Whaley

Ayes: Ms. Carr, Ms. Niemeier, Ms. Poe, Mr. Rutherford, and Mr. Whaley  
Nays: None

Motion: approved

Ms. Carr moved: That the reopening plan be approved contingent on any changes the Board may wish to make at the next meeting.

Discussion followed regarding procedural adjustments that may need to happen as the plan is implemented.

Ms. Carr rescinded her motion.

Mr. Whaley moved: That the plan be conditionally approved, acknowledging that adjustments may need to be made as implemented.

Seconded by: Ms. Carr

Ayes: Ms. Carr, Ms. Carruthers, Ms. Niemeier, Ms. Poe, Mr. Rutherford, and Mr. Whaley  
Nays: None

Motion: approved

Curbside services:

Ms. Merida explained the procedures that will be implemented to conduct curbside services safely and accurately.

Financial update and plans for adjustment:

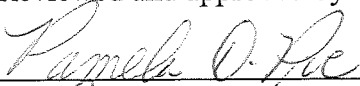
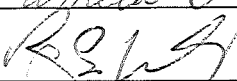


The LIT money received in April was the normal amount. The amount will eventually go down, but it will be delayed. The effects on the property tax draw are still unknown.

Ms. Merida requested permission to work with Umbaugh. The Board did not object.

**ADJOURNMENT**

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....May 11, 2020

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