

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY
APRIL 6, 2020

Presiding Officer: Pamela Poe, Vice President

Board Members present: Steve Burks, Gabrielle Carr, Ann Carruthers, Amy Niemeier, and Roger Whaley

Board Members absent: Tonye Rutherford

Board Attorney: Jason Lopp was not present

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Laura Wilkins, Abby Johnson, Amanda Harris, Eileen Yanoviak, Teresa Moulton, Brenda Kennedy-Snyder, and Jeremiah Dixon

Guests present: None

The Board of Trustees meeting was held electronically on Zoom due to Covid-19.

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes for March 9 meeting*
- B. Approval of Bills and Invoices to be paid*

Mr. Burks moved: That the consent agenda be approved.

Seconded by: Mr. Whaley

Ayes: Mr. Burks, Ms. Carr, Ms. Carruthers, Ms. Poe, and Mr. Whaley
Nays: None

Motion: approved

PUBLIC INPUT

None

PERSONNEL

Sandra Fortner reported that the Library's new insurance broker is Altman.

DIRECTOR'S REPORT

Ms. Merida reported on developments with digital content and programming. The partnership with the Floyd County Health Department has been put on hold, but the call center in the auditorium is still set up if needed.

FOUNDATION REPORT

Mr. Whaley reported that the Foundation's account is experiencing losses like the rest of the economy right now.

OLD BUSINESS

Carnegie Contract work:
This item is tabled.

Representatives to Friends and Carnegie:
This item is tabled.

NEW BUSINESS

Resolution to Pay Bills:

Resolution 20-EMG-002 (copy appended) allows the Library to pay bills as soon as they come in and is retroactive to the beginning of the closure. It also allows bills to be paid through electronic transfer of funds.

Ms. Carr moved: That resolution 20-EMG-002 be approved.

Seconded by: Mr. Whaley

Ayes: Mr. Burks, Ms. Carr, Ms. Carruthers, Ms. Niemeier, Ms. Poe, and Mr. Whaley
Nays: None

Motion: approved

Resolution for emergency closure measures:

Resolution 20-EMG-001 (copy appended) allows the Library to close retroactively to March 17 and extends due dates for the duration of the closure.

Mr. Burks moved: That resolution 20-EMG-001 be approved with the addition of suspending Unique collections.

Seconded by: Ms. Carr

Ayes: Mr. Burks, Ms. Carr, Ms. Carruthers, Ms. Niemeier, Ms. Poe, and Mr. Whaley
Nays: None

Motion: approved

Suspend RFPs and cancellation of March 30 meeting:

RFPs for the chiller replacement were not sent out. Ms. Merida requested retroactive permission to suspend the process. The March 30 meeting to open the bids was cancelled.

Ms. Carr moved: That the request to suspend the chiller project be approved.

Seconded by: Ms. Carruthers

Ayes: Mr. Burks, Ms. Carr, Ms. Carruthers, Ms. Niemeier, Ms. Poe, and Mr. Whaley
Nays: None

Motion: approved

Future plans discussion:

Ms. Merida requested to table this item.

Ms. Carr moved: That the future plans discussion be tabled.

Seconded by: Ms. Niemeier

Ayes: Mr. Burks, Ms. Carr, Ms. Carruthers, Ms. Niemeier, Ms. Poe, and Mr. Whaley
Nays: None

Motion: approved

Set special weekly board meetings:

Ms. Merida would like to hold special-called Board meetings on April 13, April 20, April 27, May 4, and May 18, if needed.

Ms. Carr moved: That Board meetings be set for those dates, if deemed necessary.

Seconded by: Mr. Burks

Ayes: Mr. Burks, Ms. Carr, Ms. Carruthers, Ms. Niemeier, Ms. Poe, and Mr. Whaley

Nays: None

Motion: approved

Set next monthly meeting:

The next regular monthly meeting will be held on May 11.

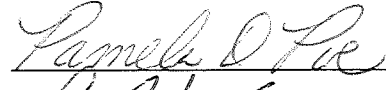
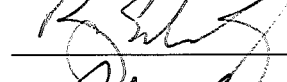
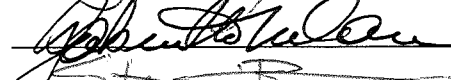
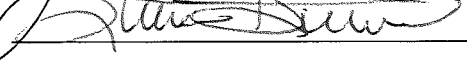
PLAC report:

There were no PLAC cards sold this quarter.

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by Board of Trustees.....May 11, 2020

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