

**MINUTES OF THE REGULAR MONTHLY MEETING**  
**BOARD OF TRUSTEES**  
**NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY**  
**DECEMBER 9, 2019**

Presiding Officer: Roger Whaley, President

Board Members present: Gabrielle Carr, Amy Niemeier, Ann Carruthers, and Tonye Rutherford

Board Members absent: Pamela Poe and Steve Burks

Board Attorney: Jason Lopp was not present

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Laura Wilkins, Abby Johnson, and Brenda Kennedy-Snyder

Guests present: None

**APPROVAL OF CONSENT AGENDA**

- A. Approval and signing of Board minutes of November 11, 2019 meeting*
- B. Set Board Meeting for December 30, 2019*
- C. Approval of Bills and Invoices to be paid*
- D. Items to be declared surplus*

Mr. Rutherford moved: That the consent agenda be approved.

Seconded by: Ms. Carr Motion: approved

**PUBLIC INPUT**

PJ Moore expressed his concerns about books the Library has been weeding recently, especially history books. Ms. Merida discussed the criteria for how books are chosen to be weeded. Mr. Moore suggested offering historical books to other organizations when they are withdrawn.

**PERSONNEL**

Full-time customer service liaison Clarissa Grim has resigned effective December 7. Three part-time customer service positions are now being advertised. Greg Rothenberger is on leave possibly until March due to health issues.

**DIRECTOR'S REPORT**

Library Updates:

Ms. Merida discussed the open staffing positions and the challenges of being short staffed right now.

Renovations and updates continue to move forward in the Applegate Room, Lower Circulation, and Children's areas.

Library Foundation Board member Pat Harrison donated a set of White House Foundation ornaments, which are now on display in the case outside the Auditorium.

The Library received a \$16,000 grant from the Horseshoe Foundation to add LinkedIn Learning to the collection.

The Carnegie has received a gift of \$6,500 to restore two Morrison paintings they received from a family from northern Indiana.

## **FOUNDATION REPORT**

Mr. Whaley had no news to report.

## **OLD BUSINESS**

Treasurer's Oath of Office:

Mr. Whaley issued the oath of office to Ms. Carr.

Skate Park Marketing:

The New Albany Flow Park will be finished soon. The Library paid for the original plans, but is not mentioned in any advertising for the park. Ms. Merida and the Board discussed whether the Library wants the publicity of having our name associated with the park due to liability issues.

Ms. Niemeier moved:            That the Library's name and/or logo be put on the skate park.

Seconded by: Mr. Rutherford

Motion: approved

## **NEW BUSINESS**

Board Representatives:

At the January meeting, Mr. Whaley will ask for two Board members to serve as representatives to attend the Friends of the Library and Carnegie Inc. Board meetings.

Conflict of Interest Policy:

A line has been added clarifying that the Board can grant permission for an employee to engage in activity not covered in conflict of interest policy. (copy appended)

Mr. Rutherford moved:            That the Conflict of Interest policy (POL-19-S-004) be approved.

Seconded by: Ms. Carr

Motion: approved

Opening RFPs:

The Board opened the RFPs from the RFID bidders.

Techlogic: \$234,822.93 plus \$22,098.00 for annual maintenance, plus options.

D-Tech: \$182,972.00 plus \$11,495.00 for annual maintenance.

Envisionware: \$198,913.75 plus \$17,657.89 for annual maintenance, plus options.

Bibliotheca: \$177,613.00 plus \$14,994.00 for annual maintenance, plus options.

Ms. Carruthers moved:            That the bids be referred to the staff committee for evaluation.

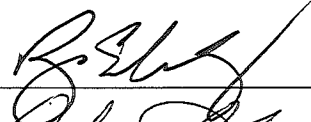
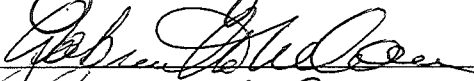

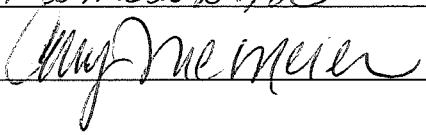
Seconded by: Ms. Niemeier

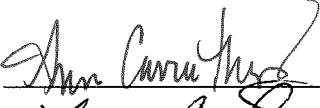
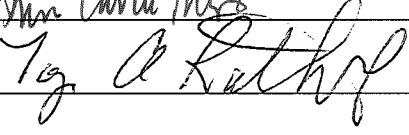
Motion: approved

**ADJOURNMENT**

As there was no further business the meeting was adjourned.

Reviewed and approved by the Board of Trustees.....January 13, 2020

  
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