

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY
JANUARY 14, 2019

Presiding Officer: Steve Burks, President

Board Members present: Gabrielle Carr, Roger Whaley, Pamela Poe, and Tonye Rutherford

Board Members absent: Amy Niemeier and Ann Carruthers

Board Attorney: Mr. Jason Lopp was not present.

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Laura Wilkins, Abby Johnson, and Teresa Moulton

Guests present: None

ELECTION OF OFFICERS AND COMMITTEES

Mr. Rutherford moved: That Ms. Poe be nominated as Secretary.

Seconded by: Ms. Carr Motion: approved

Mr. Whaley moved: That Mr. Rutherford be nominated as Vice President.

Seconded by: Ms. Carr Motion: approved

Ms. Carr moved: That Mr. Whaley be nominated as President.

Seconded by: Mr. Rutherford Motion: approved

Mr. Burks and Mr. Whaley volunteered for the Building Committee. Ms. Carr volunteered for the Salary and Benefits Committee. Mr. Rutherford and Ms. Poe volunteered for the Governance Board of Supporting Groups Committee. Ms. Niemeier was assigned to the Salary and Benefits Committee and Ms. Carruthers was assigned to the Building Committee.

Mr. Rutherford moved: That the proposed committees be accepted.

Seconded by: Ms. Carr Motion: approved

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes of December 6, December 13, and December 28, 2018*
- B. Set Board Meeting for February 11, 2019*
- C. Approval of Bills and Invoices to be paid*
- D. Items to be declared surplus*

Ms. Carr moved: That the Consent Agenda be accepted.

Seconded by: Mr. Rutherford Motion: approved

PUBLIC INPUT

There was none.

PERSONNEL

Sandra Fortner reported one new hire. Gretchen Garrett is a part-time Customer Service Liaison working 20 hours per week.

DIRECTOR'S REPORT

Ms. Merida presented the Board a letter officially rescinding her resignation. She gave an update on building construction and projects. Highlights include the Director's office, the Auditorium kitchen, and upcoming plans for Children's. Branch activities are going very well.

Ms. Merida gave an update about Winter Reading, Acts of Kindness, and Eva Kor programming. A schedule will be sent to Board members.

Ms. Merida explained the different rental and setup prices for rooms at the Library. She proposed charging out-of-state groups the same price as for-profit groups. The Board discussed the suggestion and Ms. Merida will come back with a written proposal for a vote.

FOUNDATION REPORT

Mr. Whaley reported that the Foundation Board's annual meeting will be January 22.

Ms. Carr moved: That Mr. Whaley remain the Board Liaison to the Foundation.

Seconded by: Mr. Rutherford

Motion: approved

OLD BUSINESS

Indiana Room name change:

Mr. Whaley read an e-mail from the Floyd County Historical Society regarding their thoughts and concerns about the Indiana Room. The Board discussed the letter and the future of the Indiana Room.

The Board discussed changing the name to emphasize Floyd County history. It was decided that the name will not change, although a tagline should be developed that highlights Floyd County.

NEW BUSINESS

Mr. Whaley wished to give a commendation to Steve Burks for his year as President and his efforts to retain Ms. Merida.

Ms. Carr moved: That Steve Burks be commended for his year as President.

Seconded by: Mr. Rutherford

Motion: approved

Ms. Poe suggested holding trustee training. Ms. Merida explained that the Board could hold a "retreat" to be able to meet and train without taking minutes. She will look into the options.

Ms. Poe asked about digital library cards for students. Ms. Merida explained that anyone over 16 years old can now go online and register themselves for a card.

Quarterly PLAC report:

No PLAC cards were sold this quarter. Mr. Whaley and Ms. Merida signed the report.

Resolution for Payment of Utilities:

The Board looked over the updates to the Resolution for Payment of Utilities, Rentals, Postage, Building Insurance, and for the Monthly Payroll plus Other Listed Items (19-FIN-001).

Mr. Burks moved: That the Resolution be approved. (copy appended)

Seconded by: Mr. Rutherford

Motion: approved

Other business:

Mr. Burks suggested looking into a Capital One credit card to get 2% cash back.

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by the Board of Trustees.....February 11, 2019

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