

MINUTES OF THE REGULAR MONTHLY MEETING
BOARD OF TRUSTEES
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY

JUNE 12, 2017

Presiding Officer: Mr. Jerry Payton, President

Board Members present: Ms. Sandra French, Ms. Gabrielle Carr, Ms. Pamela Poe, Mr. Steve Burks, and Mr. Tonye Rutherford

Board Members absent: Mr. Roger Whaley

Board Attorney: Mr. Jason Lopp was not present.

Staff Members present: Melissa Merida, Sandra Fortner, Erin McCorkle, Laura Wilkins, Marilyn Powell, Abby Johnson, Luis Munoz, and Kaitlyn Tisdale

Guests present: Bob Kleehamer, Sam Weissinger, and Steve Lohmeyer

APPROVAL OF CONSENT AGENDA

- A. Approval and signing of Board minutes of May 22*
- B. Set Board Meeting for July 10*
- C. Approval of Bills and Invoices to be paid*
- D. Items to be declared surplus*

Mr. Rutherford moved: That the consent agenda be approved as read.

Seconded by: Ms. Carr Motion: approved

Mr. Payton asked for a motion to move German American Bank up since they were here early.

Mr. Rutherford moved: That item A and C under New Business be moved up on the agenda to address this matter immediately.

Seconded by: Mr. Burks Motion: approved

Bequest of Jane Cutler:

Attorney Steve Lohmeyer introduced himself as the personal representative (executor) for the estate of Jane Cutler. His duties include writing the checks and paying the bill to ensure everyone gets what they are entitled to. According to the will the New Albany-Floyd County Public Library is entitled to \$82,763.32. When the order is received by the judge authorizing Mr. Lohmeyer to sign the check, he will do so at that time. A consent form from all beneficiaries is required.

Mr. Rutherford moved: That the bequest be accepted from the estate of Jane P. Cutler.

Seconded by: Ms. Poe Motion: approved

Mr. Rutherford expressed his appreciation for Ms. Cutler's donation and asked that the family be informed of the Library Board's appreciation. Mr. Lohmeyer explained that Ms. Cutler was the last survivor of her family. Ms. Merida asked what her connection to the Library

was and was told that she was just a very nice person. She was a secretary to the Principal at New Albany High School from 1946 until 1986. She typed all the high school diplomas during that time.

Mr. Payton signed the consent.

German American Bank:

Bob Kleehamer from German American explained that they were fairly new in town and would like to earn the Library's business. He explained their history. The bank had bid on the Library Foundation's banking and was successful in winning their business. He then inquired about the Library's account. After looking over the last 3 months statements he was able to offer a significant rate increase. The proposal would allow the Library to make more money by moving the Operating Account to German American. Sam Weissinger stated that currently we are earning about \$650 annually in interest at Main Source Bank, but it would be over \$7,500 at German American with a .5 percent rate. They will also offer free banking stamps and courier service. Since they do not have a branch in the downtown area they will pick up three days a week for \$5 a month. Pickup will be on Monday, Wednesday, and Friday. Benefits will be extended to employees. He explained these benefits. A discussion followed.

A discussion followed about which accounts are at which banks. At least one account must be held at another bank. Mr. Burks asked how Ms. Merida felt about the proposal. Ms. Merida said that any time we can make significant money she would agree with the offer. Ms. Merida stated that the Library is required to have at least one account in a different bank. The Building Improvements Gift Fund will remain at Main Source. Library Improvement Reserve Fund is at PNC. Library Operating and Rainy Day will be moved to German American Bank if approved.

Mr. Rutherford moved: That the Library Operating Account and the Rainy Day Account be moved from Main Source Bank to German American Bank.

Seconded by: Ms. Carr

Discussion: Mr. Burks asked if Main Source has been contacted to see if they would match the offer from German American. Ms. Merida replied that we have not asked them. He feels that Main Source may offer to match the offer when they learn of the move.

Motion: approved

PUBLIC INPUT

None

PERSONNEL

Ms. Fortner reported that there is a change to the Personnel Report that was in the Board's packets. Stacy Johnson will not be hired as a consultant at this time because agreeable terms could not be reached.

DIRECTOR'S REPORT

Ms. Merida reported that the Pop-up Libraries started last week and were well received. Abby Johnson reported that 126 bags of books were checked out last week, mostly at the Bridge to Success Camps. This week is the second week and we had 12 patrons at the Georgetown site. It is off to a great start and we are excited to see if the kids come back next week.

The staff set a challenge to reach 3,800 sign-ups for Summer Reading. This figure represents 5% of the population. There are currently 2,904 readers signed up as of last check. Ms. Merida stated that the staff did a great job promoting the SRC. The Summer Reading Kickoff event door-count was 1,175 people. Last week we did not have anyone show up at the Galena Pop-up site. Ms. Merida shared this info with Don Lopp and he had a banner designed to hang to promote the pop-up.

Galena Branch:

Ms. Merida met with Don Lopp and the architect again regarding the Galena branch location. Things are going well and they should have the final drawings ready before the next Commissioners' meeting and then it will go out for bids. Ms. Merida hopes to talk to furniture sellers at ALA. Ms. Poe asked if there were any guidelines because it is a historical building. Ms. Merida replied that there are guidelines for construction, but not furniture. Lighting can be changed if necessary. The building was built in 1864 and is believed to have served as the Post Office at one point. This fact has not been confirmed. A discussion followed.

Yenawine exhibit:

On Saturday a man came up to the desk and explained that he was a grandson of Mr. Yenawine. He asked for and was granted permission to take pictures.

The Search Sculpture:

Ms. Merida stated that she met with Neace Lukens regarding liability and property insurance. There were some things not listed on the policy that needed to be. Barney Bright's *The Search* sculpture is still on the list for only \$75,000 but it is worth much more than that. Ms. Merida is looking into having an appraisal for the sculpture.

OLD BUSINESS

TD Ameritrade:

Mr. Burks asked what happens with the TD Ameritrade money. Ms. Merida stated that this is the Foundation's money. The monthly reports are supplied to the Board to keep them up to date. The money has been transferred to German American. The Library is supposed to get an annual distribution in July of this year. We haven't received any from them for a couple of years. This will be the last TD Ameritrade report the Board will receive unless they wish to keep getting them. A discussion followed.

Jane Cutler donation:

Ms. Merida asked if the funds from the Jane Cutler estate had to go straight to the Foundation. Ms. Carr explained that according to the donation policy it does have to go to the Foundation if it is not specified to be used at the Library. Ms. Merida stated that Friends give money to the Library on a continual basis that is over \$999. Ms. Carr explained that this money is not a donation, rather money that the Library requests from the Friends. The Lions Club money is specific to a department so that money does not have to go the Foundation. All undirected donations are to be turned over to the Foundation, directed funds go into the Library Gift Funds.

NEW BUSINESS

Health Insurance:

Ms. Fortner distributed information packets to the Board regarding open enrollment for health insurance coverage. She stated that the new calendar year begins July 1st. Ms. Merida and Ms. Fortner met with Diane Swank over the past several days to discuss options. The past year's coverage was with United Healthcare. Their renewal rates increased substantially. Due to the increase, bids went out to Anthem and Humana. Humana came back this year with the better

rates. Ms. Fortner stated that in order to stay within the same cost the Library would like to do the same contribution as done previously. It was also suggested that something be offered to staff with families and/or dependents. In the past a contribution was only offered for the employee only plan. Instead of two plans offered this year, they recommended offering three in order to keep the premiums down as much as possible. Two of the plans being offered are PPO plans and one is a high deductible plan. Ms. Fortner explained each plan. The Library will still offer a \$400 contribution per employee. For an employee plus family the Library would contribute \$600 to those plans. The Healthcare Reimbursement Arrangement will continue this year with employees being reimbursed \$2000 once the deductible is met. The high deductible plan offers a lower deductible than the PPO plans. Ms. Merida explained that the staff preferred the Humana coverage better than the other companies. A discussion followed. The Library will need to be careful with changing companies every year, but are okay for now.

Mr. Burks asked if we can go to the Commissioners and join them on their insurance since there are over 300 employees. Ms. Merida explained that she has been in conversation with them about this issue and they are looking for documentation of the Inter-local Agreement with them and cannot find it. Ms. Merida explained that she has gotten positive responses and no one has a problem with the idea. A discussion followed. Mr. Rutherford asked why the Commissioners couldn't just make a motion and create a policy for the Inter-local Agreement. Mr. Burks suggested that the Library Board write a letter requesting this position. More discussion followed. Mr. Burks asked how the additional \$200 being paid towards a family plan affects the budget. Ms. Carr stated that currently there is only one employee that is taking the family plan. Mr. Burks stated that he is in favor of assisting the staff as much as possible with health coverage.

Ms. Carr moved: That the insurance recommendations with Humana be approved.

Seconded by: Mr. Burks

Motion: approved

Ms. Fortner stated that there is no increase with dental and vision because we were locked into a two-year plan. Dental Care Plus and Avesis are the two companies.

ADJOURNMENT

As there was no further business the meeting was adjourned.

Reviewed and approved by the Board of Trustees.....July 10, 2017

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