CREATE YOUR OWN TIME CAPSULE

What is a time capsule??
Time capsule found in the Boston State House in 2015, dates believed to have been placed in 1795. Items date back to 1652.
Crypt of Civilization

Oglethorpe University
Georgia
What we think of as “time capsules” today, originally began as cornerstones!

From the early 18th c. through the mid 20th c. the practice of filling the cornerstone of religious, governmental and school buildings was highly popular!
Known Time Capsules in New Albany:

1. Universalist Church (Later Maennerchor Hall)
2. 1865 Court House
3. Post Office/Government Building
4. Jennie DePauw Memorial Methodist Church
5. German Methodist Church (Now Bethel AME Church)
6. YMCA Building
7. St. Paul’s Episcopal Church
8. St. Mark’s Church
9. Masonic Lodge
10. Calumet Club House
11. New Albany High School
12. St. Edward’s Hospital
13. Holy Trinity Catholic High School GYM
14. Trinity Methodist Church
15. New Albany-Floyd County Public Library
16. New Albany High School (People’s College)
POSSIBLE TIME CAPSULES IN NEW ALBANY:

1. The Carnegie Library
2. The Elsby Building
3. The Opera House
4. First Baptist Church
5. Second Baptist Church (Town Clock Church)
6. Odd Fellows Building
7. DePauw College for Young Ladies
8. Shelby street School
9. Merchants national Bank
10. Griffin Street School
11. Jones AME Church
12. Division Street School
5 Basic Steps to Creating Your Time Capsule:

1. Deciding what you want to put in it!
2. Choosing your container
3. Preparing & placing the objects in the time capsule
4. Sealing the time capsule
5. Storing the time capsule
<table>
<thead>
<tr>
<th>Good Items</th>
<th>V.</th>
<th>Bad</th>
</tr>
</thead>
<tbody>
<tr>
<td>Photos</td>
<td>Acidic wood products</td>
<td>Construction paper</td>
</tr>
<tr>
<td>Books</td>
<td>(cardboard or particle board)</td>
<td></td>
</tr>
<tr>
<td>Currency</td>
<td>Collages with glue or rubber cement</td>
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<tr>
<td>Dirt (in own container)</td>
<td>CDs &amp; DVDs (offgas)</td>
<td></td>
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<tr>
<td>Glass items</td>
<td>Newspaper Clippings</td>
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<tr>
<td>Ceramic Items</td>
<td>(must be photocopies only)</td>
<td></td>
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<tr>
<td>Stable textiles</td>
<td>Photo negatives</td>
<td></td>
</tr>
<tr>
<td>(cotton, linen, etc.)</td>
<td>Unstable Fabrics (denim, burlap, silk)</td>
<td></td>
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<tr>
<td></td>
<td>Unstable plastics &amp; PVC</td>
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Choosing The Container
Preparing & Placing the Objects in the Time Capsule

You will need these supplies:

1. No. 2 Pencil
2. Acid-Free Paper
3. PET jar with lid (or other safe container)
4. Acid-Free Tissue Paper
5. Photo Sleeves & Coin Sleeves

- As a general rule time capsules have containers within containers.
- Using a pencil & writing on acid-free paper, make an inventory of what you placed in the time capsule. Place one copy inside the time capsule, and one outside.
Storing Your Time Capsule:

- Do NOT bury your time capsule if you intend for your items to last very long
  - Rodents, insects, rain, snow, etc.
- Place in a cool, dry, dark environment
- NOT Attics or unfinished basements (unstable temps & humidity)
- The top shelf of a closet is recommended